



MAAP STARS

Spring Events Conference April 15-16, 2010

Where: **Ramada MOA**
2300 E. American Blvd
Bloomington, MN 55425
952-854-3411
Fax: 952-548-3601

**Fax or mail hotel directly by
3:00 pm, March 24th, with
rooming list and method of
payment.**
Room rate for the MAAP STARS
conference is \$94.00+ 14.279%tax
(\$107.41)

Conference

Cost: Early Bird registration fee is \$40.00 for each student and each advisor. Reservations must be in by March 24, 2010.

Registrations received after March 24 will be assessed a \$100.00 late fee per program.

Absolutely no conference registrations will be accepted after 3:00 pm, April 1, 2010!

Send registration to: Todd Mensink
Crossroads Alternative High School
1313 Coon Rapids Blvd. Coon Rapids, MN 55443
Fax: 763-506-7403 Phone: 763-506-7462
Todd.mensink@anoka.k12.mn.us

Schools must pay for all participants registered as of 3:00 April 1, 2010 (last date for changes).

Important to Know:

Conference Information

- **Registration includes dinner on Thursday and breakfast and lunch on Friday.** While meals are served “buffet style” they are **not all you can eat.**
- Attend the **mandatory advisor meeting on Thursday night.** Times will be given to you upon registration at the conference
- Any **equipment needs** other than a DVD player and Monitor are the **responsibility of the student’s program/advisor.** We cannot provide other items.
- **Stay for the entire awards ceremony.** We want to recognize all students’ achievements and this means staying until the end.
- Please, be sure your students understand that they are **not allowed to have guests** at the conference.
- We do not want to promote smoking. Please, try to **keep yourselves and your students from smoking in any hotel common areas.**

Hotel Information

- Fax your **hotel registration directly to the hotel by March 24th** or you may not have any rooms. Reservations made after that date will not be accepted at our lower group rate! You must use the form provided.
- **Checkout is at noon** from the hotel. **Check in is not until 3:00**
- Arrange payment for your hotel rooms with the hotel. This should be indicated on your hotel registration form and handled prior to arrival.
- All reservations will have to be guaranteed and non-cancelable and non-refundable 7 days prior to the conference. The school will be charged even if no guests check into a reserved room.

Registration Information

- Send in your **Conference registration form by March 24th** to avoid a late fee.
- **No registrations or cancellations will be accepted after 3:00 on April 1st.**
- All conference **registration fees** must be paid **prior** to the conference! If the yearly membership fee of \$100 has not been received by 4/1/10 your students will not be scheduled into events! If your program attended the Fall conference you have already paid this fee.
- Due to the nature of the **LifeSmarts competition, only 33 teams may enter** this event. The first 27 programs to register a team will be accepted and all others will be put on a waiting list, in case of cancellations. Each program will only be allowed one LifeSmarts team.

Expectation

- Students and Advisors are expected to stay on the hotel property throughout the conference. Those wishing to go to the Mall of America are encouraged to come a night early or stay an additional night. The Ramada MOA will give you the same conference room rate for those nights. Just indicate your additional days on your hotel reservation form.

For information on the Mall of America go to moainformation.com or call 952-883-8800

DRAFT Schedule of Events for Thursday April 15, 2010

Conference Registration	Nicollet Alcove	10:00 - 11:15
Indiv. Event Registration	Nicollet Promenade	10:00 – 11:15
Luggage	Loring Room	10:00 - 6:00
Opening Session (Mandatory)	Nicollet A & B	11:15 – 12:00
Demonstration and Competitive Events		12:00 – 8:00
Some semi-finals and finals		4:00 – 8:00
Dinner (only 1 trip through)	Nicollet A & B	5:00 – 7:00
Preliminary Awards Session (Mandatory attendance)	Nicollet C & D	8:15 – 9:30
Dance (DJ)	Nicollet A & B	9:30 – 11:30
Curfew (Strictly enforced) (Please, be considerate of other guests.)	Your own guest room!	Midnight

My Event times:

<u>Time</u>	<u>Event</u>	<u>Location</u>	<u>Need to have/bring</u>

Draft Schedule of Events for Friday April 16, 2010

Breakfast (plated)		7:00 – 9:00
Demonstration and Competitive Events continue		8:00 – 1:30
Event Semi-Finals and Finals		8:00 – 2:00
Movie (TBD)		9:00 – 11:30
College and Career Fair		10:30 – 12:30
Lunch (Only 1 trip through)		11:00 – 1:00
Room checkout (Unsecured luggage storage in Loring Room)		11:00
Movie (TBD)		11:30 – 2:00
Bingo		12:00 – 1:45
Grand Awards Session (Mandatory, please stay to the end)		2:15 – 3:45

My Event times:

<u>Time</u>	<u>Event</u>	<u>Location</u>	<u>Need to have/bring</u>

MAAP STARS Spring Events Conference **Hotel Reservation**

April 15-16, 2010

Conference Rate is \$94.00/night (plus 14.279% tax for a total of \$107.41)

THIS FORM MUST BE USED TO RESERVE ROOMS

Only one submittal please. If you fax, do not mail - or vice versa.

Form must be faxed or mailed to reach hotel no later than March 24, 2010

Ramada Mall of America
2300 East American Boulevard
Bloomington, MN 55425-1228
Phone 952-854-3411
Fax 952-548-3601

SCHOOL NAME	ADVISOR(S)
ADDRESS	
CITY, STATE & ZIP	
PHONE	FAX
EMAIL	
ARRIVAL DATE & TIME	
DEPARTURE DATE & TIME	
METHOD OF PAYMENT: ___Purchase Order to establish direct billing. ___P.O. for check payment ___Credit Card: # _____ Exp Date: _____ Name on card: _____ Check one: ___Guarantee Only ___Payment (Not	

Note: Purchase orders for the purpose of establishing a direct bill, must be received by the hotel 2 weeks prior to arrival (by April 3rd). Purchase orders may be used to request payment by check and checks will be accepted upon arrival. If you cannot provide a P.O. with your rooming list a credit card must be provided in order to guarantee the reservations. A P.O. can then be sent to hotel by March 26th or a check can be provided at check-in. Purchase orders will **NOT** be accepted at check-in.

DIRECTIONS FOR FILLING OUT HOTEL ROOM REQUEST FORM

1. Type or print **clearly & legibly** names of all persons occupying each room, last name first.
2. If any student or advisor will arrive before April 17 or depart after April 18, please note the different arr/dep date(s) by their name.
3. Use "M" for male and "F" for female. Use "S" for student and "A" for advisor.
4. Supplemental list for additional rooms must be on a copy of the Hotel Room Request Form.

NOTE: If your list contains a student(s) from another school, your payment must include them and you should settle those charges between yourself and the other school, prior to arrival. The hotel cannot split charges for different schools within or among rooms on your list. And, if one of your students are rooming with another school, do **not** refer to them on your list. This causes duplicates.

TOTAL number of rooms requested: _____ (Please itemize on attached rooming list form.

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SCHOOL NAME: _____

Phone _____

LAST NAME	FIRST NAME	M/F	S/A	LAST NAME	FIRST NAME	M/F	S/A
1. _____	_____	__	__	1. _____	_____	__	__
2. _____	_____	__	__	2. _____	_____	__	__
3. _____	_____	__	__	3. _____	_____	__	__
4. _____	_____	__	__	4. _____	_____	__	__
1. _____	_____	__	__	1. _____	_____	__	__
2. _____	_____	__	__	2. _____	_____	__	__
3. _____	_____	__	__	3. _____	_____	__	__
4. _____	_____	__	__	4. _____	_____	__	__
1. _____	_____	__	__	1. _____	_____	__	__
2. _____	_____	__	__	2. _____	_____	__	__
3. _____	_____	__	__	3. _____	_____	__	__
4. _____	_____	__	__	4. _____	_____	__	__
1. _____	_____	__	__	1. _____	_____	__	__
2. _____	_____	__	__	2. _____	_____	__	__
3. _____	_____	__	__	3. _____	_____	__	__
4. _____	_____	__	__	4. _____	_____	__	__

Please copy this form if additional rooms are needed.